

# Title IX Policy and Procedures

**16 – Policy:** School has at least one employee to coordinate efforts to comply with and carry out all school responsibilities under Title IX and must notify all students and employees of that employee's contact information. Title IX coordinator is involved in the drafting and revision of all policies and procedures pertaining to sex discrimination to help to ensure that they comply with the requirements of Title IX.

- **Bouchra Bouanani**; Title Programs Coordinator is listed as contact for Title IX.

**17 – Policy:** School has adopted and published grievance procedures providing for the prompt and equitable resolution of student and employee complaints under Title IX.

- Title IX coordinator has communicated with students, parents, or guardians and school employees to help them understand school's grievance procedures
- Grievance procedures are accessible to English language learners and students with disabilities.

## **Complaint Procedures**

- Any persons (students, Learning Coaches, legal guardians, teachers, staff) who are made aware of any student-to-student sexual misconduct shall report within 180 days to the Title IX District Personnel
- The Title IX District Personnel will follow the OCR rules of contact for all parties involved.
- The Title IX District Personnel will determine the level of investigation and determine if a formal hearing is necessary and/or required. This determination is made per OCR guidelines and training.
- The Title IX hearing team decides school disciplinary action, but it does not replace the need or requirements under criminal investigation. The school Title IX hearing does not replace any criminal outcomes.

\*Reference US Department of Education: Office of Civil Rights

**18 – Policy:** School has published a statement that it does not discriminate on the basis of sex in the education programs or activities it operates and that it is required by Title IX not to discriminate in such a manner.

- Notice states that questions regarding Title IX may be referred to the recipient's Title IX coordinator or to OCR.
- Notice should be prominently posted on the recipient's website, at various locations on campus, and in electronic and printed publications for general distribution. In addition, the notice must be included in any bulletins, announcements, publications, catalogs, application forms, or recruitment materials (student and employment.)
- Notice must include the name or title, office address, telephone number, and email address of the Title IX coordinator.
- A link to the Notice must be prominently displayed on the school's homepage.

## **Title IX Student Sexual Harassment Policy Policy Provisions**

Arizona Virtual Academy and Insight School of Arizona are both public online charter schools which complies with [Title IX of the Education Amendments of 1972 \(Title IX\), 20 U.S.C. §§ 1681 et seq.](#), and its implementing regulations, 34 C.F.R. Part 106, prohibit discrimination on the basis of sex in education programs or activities operated by recipients of Federal financial assistance. Sexual harassment of students, which includes acts of sexual violence, is a form of sex discrimination prohibited by Title IX.

Sexual violence is defined by the U.S. Department of Education and its Office for Civil Rights (OCR) referring to physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent due to the victim's use of drugs or alcohol. An individual also may be unable to give consent due to an intellectual or other disability.

Title IX protects students from sexual harassment in a school's education programs and activities. This means that Title IX protects students in connection with all the academic, educational, extracurricular, athletic, and other programs of the school, whether those programs take place in a school's facilities, on a school bus, at a class or training program.

### **Title IX District Personnel**

The Title Programs Manager ensures AZVA and Insight are compliant with Title IX law, coordinates the investigation and disciplinary process, and reviews compliance regularly to ensure schools fulfill all their federal obligations.

Title Programs Coordinator:

Bouchra Bouanani

[bbouanani@k12.com](mailto:bbouanani@k12.com)

602-715-2949

Link to OCR website for Title IX guidelines:

<https://wdcrobcolp01.ed.gov/CFAPPS/OCR/contactus.cfm>